

# Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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## General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

Mt Lassen Charter School (MLCS), CDE charter school Identification number 1185 is a nonclassroom-based dependent charter school operated by Fort Sage Unified School District. Mt Lassen Charter School did not provide distance learning as defined in EC Section 43500(a) during the spring of 2020 as COVID-19 disrupted educational services throughout California. Instead, students continued with their individualized independent study programs that are aligned with California Academic Content Standards, including California Common Core Standards and Next Generation Science Standards. All students including unduplicated students had the necessary materials and support to complete the 2019/2020 school year with minimal disruption to their educational program.

For the majority of teaching and learning activities, teachers, students and staff were able to continue delivering educational opportunities in a similar manner as they were delivered prior to the COVID-19 pandemic. MLCS continued to engage with students through the use of a computer or other communications technology.

The following student populations comprise the unduplicated student count: Free and Reduced 40.0%, English Learner 0.0%, Students with Disabilities 8.3%, Homeless 3.3%, and Foster Youth 0.0%. On March 23rd, Mt Lassen Charter School closed the tutoring lab for in-person support for the remainder of the school year. After March 23rd students remained connected to their teachers and school through the use of email, text, FaceTime, telephone and other methods of communications.

Mt Lassen Charter has always implemented an innovative instructional program centered around customizing student curriculum options using the independent study model. Students are accustomed to working independently, at home, with the guidance of their parents. Mt Lassen Charter School is based on the conviction that families need to be an integral part of the education of their children. As a nonclassroom-based program Mt Lassen Charter students were not negatively impacted to the extent as students in a traditional school setting when concerns over COVID-19 closed site-based learning to students. 96.6% of Mt Lassen Charter students successfully completed the 2019/2020 academic school year.

Students and stakeholders voiced that they missed the in-person connection with their peers and school staff. To mitigate the social isolation students experienced during March - May 2020 in-person support will be offered during the 2020/2021 school year as practicable and in compliance with state and local public health recommendations.

## Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Mt Lassen Charter School does not currently have any stakeholders or students who are not English proficient. Stakeholders regularly engage with the school through direct contact with the Mt Lassen Charter School staff. During June, July and early August, 2020 stakeholders were contacted by phone, text, email, in person and through the use of other communications technology to assess the needs of the students and families before finalizing the Learning Continuity Plan for the 20/21 school year. Teachers met individually with families prior to the beginning of school to address specific needs students and their families have. Concerns for student learning were mitigated on individual bases ensuring each family was on solid footing to begin the 2020/2021 school year.

[A description of the options provided for remote participation in public meetings and public hearings.]

When California schools transitioned to distance learning in March of 2020 Fort Sage Unified School District began conducting board of trustee meetings via Zoom. The Zoom link was posted at several public locations throughout the community providing remote attendance to all who wanted to attend board meetings. Zoom links to board meetings were also sent by email to Fort Sage stakeholders and other interested parties upon request. At every board meeting stakeholders had the opportunity to provide input to the board and participate in public comment.

Mt Lassen Charter School stakeholders remained in close contact with the teachers and staff at school from March 23rd when students were no longer allowed at the school site and during the summer prior to the beginning of school. Teachers met with stakeholders throughout the summer to discuss options for students during the 2020/2021 school year. We now know the California Department of Education guiding document for the 2020/2021 school year is called the Learning Continuity and Attendance Plan. As a nonclassroom-based program and a school of choice parents and other stakeholders have forged a strong and lasting partnership with Mt Lassen Charter School. Stakeholders were contacted by school staff during the summer to their receive input on the elements of the Learning Continuity Plan.

[A summary of the feedback provided by specific stakeholder groups.]

Families of students with disabilities had questions about how their children were going to receive services during the 2020/2021 school year. Students will meet in-person with a SPED teacher or SPED paraprofessional. If in-person meeting is not possible due to COVID-19

restrictions students and teachers will meet through the use of a computer or other communications technology. Currently there are no EL or Foster students enrolled for the 20/21 school year.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

Stakeholder parents of high school students expressed a need to have in-person support for their student(s) at Herlong. As a result of the shared concern articulated by these parents Lassen Rural Bus(LRB) was contacted. Arrangements between MLCS and LRB were scheduled to provide transportation every Friday from Susanville to Herlong and back giving students and families without transportation the opportunity to access teachers in-person. Funding for transportation was added to the budget to support this action. MLCS parents and students are accustomed to having interaction with teachers during the school day and by appointment outside of regularly scheduled school hours. Since in-person access to teachers is limited by COVID-19 protocols outlined in the Fort Sage USD reopening plan teachers will now be available through the use of their personal cell phones. A \$50 stipend per month for each teacher will be available for use toward a cellular plan to facilitate communications access for students and families.

Supports are being enhanced for our students with unique needs including students with disabilities, as well as students who are impacted by trauma and other social emotional or mental health needs going into the 2020/21 school year. MLCS is also moving forward with instructional materials and assessment tools to help guide and inform instruction in Mathematics, English Language Arts, Social Studies and Science. This includes implementation of our new web-based, grades 6 -12 learning management system Edgenuity.

## Continuity of Learning

### In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

As a nonclassroom-based charter school, in-person learning is not part of our learning model. As per CDE guidelines nonclassroom-based charter schools do not provide distance learning as defined in EC Section 43500(a). Instead, MLCS, as a nonclassroom-based charter school will continue to provide independent study pursuant to our charter petition. As a result, this portion of the Learning Continuity Plan does not apply to nonclassroom-based charters who are defined as such pursuant to EC Section 47612.5

**Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
MLCS will continue to monitor local and state guidelines related to in-person offerings. Technology and training will be provided to support staff and students to increase and improve services.	\$8,500	Yes
Mt Lassen Charter will provide instructional materials to ensure students have access to appropriate resources in a safe environment to work toward improving student outcomes.	\$34,300	Yes

**Distance Learning Program**

**Continuity of Instruction**

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA’s plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

As a nonclassroom-based program all students are enrolled in an independent study program as described in the Master Agreement. The on site tutoring labs will be open to students who desire to meet with their teachers in-person. Access to the tutoring labs will be subject to following public health orders and guidance, as applicable, in determining safe in-person tutoring.

**Access to Devices and Connectivity**

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

Students at MLCS primarily use text books to access curriculum. For those students who use a web-based curriculum the school provides devices to meet their needs. Connectivity is not an obstacle for families who have chosen web-based learning. MLCS works with families to ensure students with unique learning needs may access technology devices as determined appropriate by their learning needs and plan.

## **Pupil Participation and Progress**

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

Students at Mt Lassen Charter engage in an independent study model for instruction. California Education Code mandates specific ways to assess and address the time value of work as well as capturing attendance for the work that is completed. Staff assess weekly participation and value of student work by the collection of work samples, attendance logs and meeting with students and families. This is consistent with Education Code and the Master Agreement.

## **Distance Learning Professional Development**

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

MLCS will continue to provide professional development to ensure staff are equipped to deliver appropriate instruction and support during the COVID-19 pandemic. On August 10th, 2020 staff returned to school and received professional development provided by an Edgenuity trainer on the different Edgenuity platforms and their best student use. On going training thru Edgenuity and Region 1 county offices of education are available to staff on an as needed basis.

Document cameras are available for staff to use to facilitate training on a variety of curriculum used for MLCS students. Staff will continue to train together, in-person, in compliance with our reopening plan and local and state public health guidelines. If staff has to work entirely from home training will be conducted via Zoom.

## **Staff Roles and Responsibilities**

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

Staff roles and responsibilities have not significantly changed as a result of COVID-19. An additional 0.5 FTE special education support para was hired for the 2020/21 school year who will be dedicated to supporting students with disabilities (SWD). Additionally the para (who holds a mod/severe credential) will work with SWD students to increase or improve their outcomes as identified in the student's IEP.

## **Supports for Pupils with Unique Needs**

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

Mt Lassen Charter does not currently have any English Learners or Foster Youth. 3.3% of MLCS students classified as homeless are due to temporary evacuations resulting from wildfires. The director will provide resources related to food, shelter and other necessities for our students and families in this demographic and referral services to outside agencies to provide assistance for these students and families. Additionally, there will be school training in the area of trauma informed practices for impacted staff, students and families. These services specifically address the needs of students to increase their academic outcomes.

**Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Mt Lassen Charter School will add additional special education staff to provide direct services to students supporting their access to instruction and to make progress toward their academic, personal and social goals.	\$20,000	Yes
MLCS will add a variety of technology and services to support students with unique needs to improve outcomes by providing necessary tools to access instruction and assessments.	\$25,540	Yes

**Pupil Learning Loss**

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

MLCS utilizes a variety of multiple measures both formal and informal to assess student progress and guide instruction of students. The school is piloting Edgenuity, a web-based 6-12 curriculum for those students and families who are sheltering in place due to COVID-19. Edgenuity has A-G classes in all core subjects, many CTE offerings as well as AP classes and Honors classes. Edgenuity has assessments built into the courses. Teachers can reset lessons if assessments indicate reteaching is necessary.

MLCS has used Scantron Performance Series for many years to assess students in English Language Arts and Mathematics. Each continuing student has a baseline of testing data available showing year to year progress. Teachers will use Scantron in the fall of 2020 to see if individual students have experienced learning loss based on prior year testing data. Scantron enables teachers to determine a student's on-grade level proficiency to customize instruction to support and accelerate academic growth. Annual student growth will be measured through beginning of the year assessment (BOY), ongoing growth monitoring assessments, and an end of the year assessment (EOY).

Curriculum based measures and assessments will be utilized with our English Language development curriculum, English Language Arts and Mathematics to help inform instruction and identify learning gaps or losses that will need remediation or more intensive support. Furthermore, our web-based management system and specialized mathematics content has built in assessments and progress monitoring that will provide insight into student progress and potential need for enhanced support.

Professional development will concentrate on strategies and training to implement the school's continuous improvement goals to support all learners toward meeting academic, and social emotional goals.

## Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

Mt Lassen Charter Schools provides standards based instruction in all key content areas that specifically address student learning loss as well as provides opportunities for accelerated growth. Each student develops an academic plan with their teacher and parent/guardian that allows them to customize standards as well as provide benchmarks and interventions for students as they progress throughout the school year. Additionally, each student will have a personalized learning plan and goals that touches the skill domains of academics, social emotional, technological and CTE for high school students.

## Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Regular progress monitoring implemented by the teaching staff utilizes both formal and informal measures to determine student progress. MLCS will leverage its student information systems to collect data, and stay in touch with students and families. Teachers will use completed work samples and embedded assessment within the curriculum to guide lessons and provide support to their students using a variety of computer or other means of communication technology. This will allow teachers to intervene if students are not demonstrating academic progress.

## Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
MLCS will use standards based curriculum with embedded assessments and benchmarks to monitor student progress and provide appropriate intervention for students to improve student outcomes.	\$17,000	Yes
MLCS will use the Scantron Performance Series to gather baseline information on new students and add to already existing data on continuing students in English Language Arts and Mathematics. Students will be assessed in the fall of 2020 and the spring of 2021.	\$1,410	Yes

## Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

MLCS will be creating a collaborative mental health team comprised of certificated and classified staff to monitor and support the needs of students and staff during the COVID-19 pandemic. The team will develop and refine supports for student success. Mt Lassen Charter School will also refine its referral process for students who are in need of more targeted and intensive support for mental health and social emotional well-being. Additionally, Keenan safe school training may be utilized to provide staff additional resources to address mental health and social and emotional well-being during the 2020/21 school year.

For the 2020/21 school year each student will benefit from the requirement to have a personalized learning plan in place customized to their learning needs, interests and skills, addressing a variety of skill domains. Lessons will encompass the development of interpersonal and intrapersonal skills which address an individual's social emotional and mental wellness.

MLCS offers web-based courses that provide strategies for students, families and staff to engage with content to help support their mental health and social emotional well-being.

## Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

Teaching staff have made direct contact with every student over the summer. Students considered at risk were contacted more frequently during the summer and the beginning few weeks of the 2020/21 school year. The Special Education case carrier has reached out regularly to students who may be experiencing challenges accessing services due to COVID-19. As a nonclassroom-based charter students receive their schooling using the independent study model consistent with the Master Agreement rather than distance learning. At the end of Learning Period 1 100% of students met compulsory education requirements as defined by Education Code and attendance requirements as stated in the Master Agreement.

Teachers work closely with students/parents/guardians to ensure attendance issues are proactively addressed for students who may be struggling with attendance and work completion. Teachers and school administration make continual contact with families and students to address any obstacle students may be experiencing regarding school work, attendance, or social emotional well-being.

## School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

As a nonclassroom-based charter school nutrition services have never been provided for students. Students are not required to be on site for more than two hours at a time and are therefore not provided meals (Assembly Bill 1871).

In order to continue to assess the ongoing needs of our students and families, MLCS provides families with a contact list of community resources available at [lassencares.org](http://lassencares.org) which maintains a current list of available community food and nutrition supports for individuals experiencing hunger or food shortages.

The [lassencares.org](http://lassencares.org) web-page is regularly updated with information for our Lassen County community. MLCS staff contact families at least every 20 days to monitor the needs of our students and families to ensure appropriate resources continue to be provided and deployed as appropriate.

Mt Lassen Charter School staff will contact families and students experiencing homelessness to provide detailed information on how to access online content and in-person connections regarding resources for food, nutrition and other related services in our community.

## **Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]**

Section	Description	Total Funds	Contributing
[The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]		

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
7.29%	\$78,924

### Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

In designing this plan Mt Lassen Charter School reached out to students identified as low income, students with unique needs and students with disabilities for discrete stakeholder feedback. MLCS does not currently have any Foster Youth or English language learners or parents who are not fluent in English. Students who are identified as homeless are only homeless in that they have been evacuated for short periods of time during natural disasters (wildfire) before returning to their home. Our service delivery model and specific resources we provide are uniquely tailored to the individual needs of students. We ensure that technology and resources are provided for all students so they are able to engage in curriculum.

The MLCS staff actively targets these groups of students with resources and individualized contact to ascertain that any need may be addressed and referrals can be made for various services and support.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

MLCS does not currently serve any Foster Youth or English Learners. In the future, if Foster Youth or English Learners enroll services will be provided as described in the section supports for pupils with unique needs.

	A	I	J	K
1	<b>LCFF Calculator Universal Assumptions</b>			
2	<b>Mt. Lassen Charter (121657) - 2019-20</b>			
3	<b>Summary of Funding</b>			
4		2019-20	2020-21	2021-22
57	Unduplicated Pupil Count	40	40	40
58	COE Unduplicated Pupil Count	-	-	-
59	<i>Total Unduplicated Pupil Count</i>	<b>40</b>	<b>40</b>	<b>40</b>
61	Rolling %, Supplemental Grant	39.2400%	36.4700%	34.4800%
62	Rolling %, Concentration Grant	39.2400%	34.5000%	34.4800%
63				
64	<b>FUNDED ADA</b>			
65	<b>Adjusted Base Grant ADA</b>	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>
66	Grades TK-3	20.38	20.38	20.38
67	Grades 4-6	23.18	23.18	23.18
68	Grades 7-8	27.82	27.82	27.82
69	Grades 9-12	52.61	52.61	52.61
70	<b>Total Adjusted Base Grant ADA</b>	<b>123.99</b>	<b>123.99</b>	<b>123.99</b>
71				
72	<b>Necessary Small School ADA</b>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
73	Grades TK-3	-	-	-
74	Grades 4-6	-	-	-
75	Grades 7-8	-	-	-
76	Grades 9-12	-	-	-
77	<b>Total Necessary Small School ADA</b>	<b>-</b>	<b>-</b>	<b>-</b>
78	<b>Total Funded ADA</b>	<b>123.99</b>	<b>123.99</b>	<b>123.99</b>
79				
80	<b>ACTUAL ADA (Current Year Only)</b>			
81	Grades TK-3	20.38	20.38	20.38
82	Grades 4-6	23.18	23.18	23.18
83	Grades 7-8	27.82	27.82	27.82
84	Grades 9-12	52.61	52.61	52.61
85	<b>Total Actual ADA</b>	<b>123.99</b>	<b>123.99</b>	<b>123.99</b>
86	<b>Funded Difference (Funded ADA less Actual ADA)</b>	<b>-</b>	<b>-</b>	<b>-</b>
87				
88	<b>LCAP Percentage to Increase or Improve Services</b>			
89		2019-20	2020-21	2021-22
95	Current year estimated supplemental and concentration grant	\$ 84,919	\$ 78,924	\$ 74,618
96	Current year Percentage to Increase or Improve	7.85%	7.29%	6.90%