

Pine Hill Board of Education Meeting
Tuesday, November 16, 2021

BOARD MEETING F THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

WELCOME TO OUR CITIZENS

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education
Pine Hill Public Schools

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER- The regular meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday, November 16, 2021 at 6:39 p.m. at the Overbrook High School Media Center.

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 22, 2020 caused

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notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Heather Cathrall	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Absent
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Ms. Angela Kosar	Present
Mr. Martin Mendetta	Absent
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Melissa Williams	Superintendent of Schools
Dr. Cherie Bratty	School Business Administrator
Amy Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Adam Lee	Principal- Overbrook HS
Dan Schuster	Principal- Bean
Greg Sawyer	Supervisor Buildings & Grounds
Russell Lewis	Assistant Supervisor Buildings & Grounds
Nicole Kerber	Supervisor- Guidance
Nicole Smith	PHEA President

Five members of the public in attendance.

V. CAUCUS REQUESTED -

1. Employee Matter

Motioned by Ms. Cooper, seconded by Mr. Freiling at 6:40 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #11162021 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed. (See Attachment V)

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

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WHEREAS, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 16, 2021 at 6:40 P.M. and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **1** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:**
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;**
- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel**
- 4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;**
- 5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;**
- 6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;**
- 7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:**
- 8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:**
- 9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.**

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for **only** the above stated reasons;

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BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Motion to Return from Caucus: Motioned by Ms. Cooper seconded by Ms. Reed at 7:15 pm to come out of executive session. Voice vote. All in favor.

VI- Presentations- NONE

Motioned by Ms. Reed, seconded by Ms. Cathrall to open the meeting to the public . Voice vote. All in favor.

VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address. **NONE**

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Mr. Cooper, seconded by Ms. Boyd to close the meeting to the public . Voice vote. All in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology-None
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- PHEA ongoing- meeting Nov.. 29th
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy - None
6. AD HOC Committee – Property- windows project on agenda
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

X. LIAISON REPORTS

1. Camden County Educational Services Commission – meeting cancelled
2. Camden County School Boards Association - None
3. DEAC Committee – None
4. Municipal Alliance –working on 2023 budget
5. NJ School Boards Association – zoom meeting
6. Pine Hill Borough Liaison – Christmas parade; 9th Ave. construction, next Country Club
7. Education Foundation - Trunk or Treat cancelled- candy was donated
8. PTO – None
9. School Site Councils:

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- a. John H. Glenn Elementary School- None
- b. Dr. Albert Bean Elementary School- None
- c. Pine Hill Middle School- None
- d. Overbrook High School- None

XI. SUPERINTENDENT'S REPORT

Motioned by Mr. Freiling seconded by Ms. Reed to approve Personnel items A1-A8. Roll Call. Approved 7-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes- abstained 1a,3a,4,5a,6a.
Mr. Freiling	Yes- abstained 1a,3a,4, 5a, 6a.	Ms. Young	Yes
Mr. Gallagher	Yes		

A. Personnel

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

- a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1584	11/01/21 - 1/01/22		11/01/21- 1/01/22		11/01/21- 1/01/22
0922	12/13/21 - 05/20/22	S- 46		02/28/22 - 05/20/22	02/28/22 - 05/20/22

- b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1919	11/23/21 - 11/24/21				11/23/21 - 11/24/21

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1035	11/8/21 - 11/9/21				11/8/21 - 11/9/21
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*ratify

c. District:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
2104	11/02/21 - 1/01/22				11/02/21 - 1/01/22

2. (#)Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

- a. Grades PreK-8th grade: **NONE at this time**
- b. Grades 9th-12th grade: **NONE at this time**

c. District:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Regina Nicolletto	District	Bus Driver	12/31/2021	Resignation
Walter Widman	District	Maintenance / Grounds	11/5/2021	Resignation

3. New Hire - Be it resolved that the persons listed be approved for the school year in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Helen Flaherty	Gerald King	Glenn	PT Cleaner	11/15/21	N/A	\$14/hr	11-000-262 -100-00-00 -OPR
Carleen Bryan	Tara O'Donnell	Glenn	LTS - 4th Grade Teacher	01/03/22	C, BA	\$53,188	11-120-100 -101-00-10 -GLN
Kristina Davis	Jaclyn Aftanis	Bean	LTS - 1st Grade Teacher	11/29/21	B, BA+ 15	\$54,017	11-120-100 -101-00-20 -BEN

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
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Zaniba Wilson	Open Position	OHS	Job Coach	Upon Completion of new hire paperwork	2	\$15,437	11-212-100-106-21-60-OHS
Edward Wasilewski	Open Position	OHS	Twilight Administrator	Upon Completion of new hire paperwork	N/A	\$45./hr	11-423-200-100-51-60-OHS

*ratify

4. Restorative Justice Pilot Program Lead - Motion to approve Tracey Rosa as the New Jersey Department of Education Pine Hill Middle School Restorative Practices Pilot Program Lead for the duration of the grant, being the 2021-2022, 2022-2023, and 2023-2024 school years, at a stipend of \$1,625 per school year payable through the Restorative Justice Program Grant.

5. Federally Funded Salaries - Motion to approve the following personnel and salaries for the 2021-22 Federal Programs: Salaries pending negotiation of contract PHEA.

a. Grades PreK-8th grade:

<u>Grant</u>	<u>Staff Member</u>	<u>Salary* 20-21</u>	<u>Percentage</u>	<u>Account Number</u>	<u>Amount Funded by Federal Grants</u>
<i>ESSA Title IIA-Preschool</i>					
Glenn	Lauren Bigos	\$54,688		20-218-100-106-00-00-CUR	\$2,734.40
Glenn	Catherine Dewitt	\$17,807		20-218-100-106-00-00-CUR	\$890.35
Glenn	Dianne Guardiani	\$14,621		20-218-100-106-00-00-CUR	\$731.05
Glenn	Lori Johns	\$11,021		20-218-100-106-00-00-CUR	\$645.46
Bean	Stacey McGinley	\$90,872		20-218-100-106-00-00-CUR	\$4,543.60
Bean	Michele Pleis	\$15,121		20-218-100-106-00-00-CUR	\$756.05

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6. Athletic Positions - The motion to approve the following athletic positions. Stipend based on PHEA Stipend list.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>	<u>Account No.</u>
Alexa Nunzio	PHMS	Asst MS girls basketball	\$1850 pending sub cert	11-402-100-100-51-30-ATH
Dylan Edelman	PHMS	Asst MS boys basketball	\$1850 pending sub cert	11-402-100-100-51-30-ATH
John Morgan	PHMS	Head MS girls basketball	\$2400 pending sub cert	11-402-100-100-51-30-ATH

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>	<u>Account No.</u>
David Harris- Norton	OHS	Asst. Wrestling Coach	\$4850.	11-402-100-100-51-60-ATH
James Alber	OHS	Volunteer Boys Basketball	NA	NA

7. Extra Curricular Positions:

b. Grades: 9th - 12th

James Parker	OHS	Technical Support for Facility Rentals	\$35/hr	11-401-100-100-51-60-OHS
Michael Charbaneau	OHS	Set Construction for Plays	\$1,700.00	11-401-100-100-51-60-OHS

8. Student Assistants - The motion to approve student workers for facility rentals. Students must have completed working papers and will be paid minimum wage.

Motioned by Ms. Cathrall seconded by Ms. Cooper to approve Policy item B1. Roll call. Approved 9-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

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B. Policy

Number	Reading	Title	Attachment
1648.13	2nd	Employee Vaccination Requirements	XI B1a
1648.14	2nd	Safety Plan for Healthcare Settings in Schools	XI B1b
2425	2nd	Emergency Virtual or Remote Instruction Program	XI B1c
5751	2nd	Sexual Harassment of Students	XI B1d
R5751	2nd	Sexual Harassment of Students	XI B1e
R8420.1	2nd	Fire Drills	XI B1f

Motioned by Ms. Reed seconded by Ms. Cooper to approve Finance item C1-C3. Voice vote. Approved 9-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

C. Finance

1. ESEA FY 21 Carryover-The motion to accept ESSA FY 21 Carryover Grant Funds.

<u>Carry Over:</u>	<u>New Total:</u>
Title I \$35,598;	Title I \$555,735
Title IIA \$4,902;	Title IIA \$55,821
Title III \$6897	Title III \$18,284

2. ARP-ESSER Grant - The motion to approve and accept the ARP-ESSER Grant

ESSER Grant	\$3,838,463
Accelerated Learning Coaching and Educator Support	\$165,322
Evidence-Based Summer Learning and Enrichment Activities	\$40,000
Evidence-Based Comprehensive Beyond the School Day Activities	\$40,000
NJTSS Mental Health Support Staffing Grant	\$445,613

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3. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th: **None at this time**

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
11/15/21 - 11/25/21	OHS	Boys Basketball	GOFundMe Sports Fundraiser - Donation Drive	Online	To help pay for showcase
12/1/21 - 1/15/22	OHS	Renaissance	TShirt Sale	OHS	Help Support Club Activities
12/15/21	OHS	Renaissance & Interact	Winter Wonderland - Craft Show	OHS	Help Support Club Activities
12/5/21	OHS	Boys Basketball	Free Throw Event	OHS	Help pay for showcase and senior awards
12/15/21	OHS	Interact	Pictures with Santa	OHS	Help Support Club Activities
12/15/21	OHS	Renaissance	Silent Auction	OHS	Help Support Club Activities
1/22/22	OHS	Renaissance	Water and Pretzel sale	OHS	Help Support Club Activities

**Motioned by Ms. Cooper seconded by Ms. Young to approve Curriculum item D1. Roll Call.
Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes- abstain 1a.
Mr. Freiling	Yes- abstain 1a.	Ms. Young	Yes
Mr. Gallagher	Yes		

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D. Curriculum

1. Travel (In & Out of District)/ Professional Development - Be it resolved the professional development listed below be approved for the 2021-2022 school year in accord with the data presented.

a. Grades PreK - 8th:

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
10/8/21	Preschool Teaching Staff	Master Teacher Training	Berlin Township Schools, Berlin NJ	\$148	20-218-100-101-00-00-CUR
11/11/21	Kathie Rabaca Mandy Natalie Janette Stackhouse	OpenSciEd Curriculum Pilot	OpenSciEd/ Pine Hill Middle School	-0-	N/A

*Ratify

b. Grades 9th-12th:

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
11/12/21	Brian Height	NJAJE Conference	NJPAC, Newark NJ	A: -0- T: \$59.85	11-000-223-500-00-60-CUR
12/04/21	Jared Caltabiano	Science Storylining 101	Jason Crean - ASEC, Virtual	\$149.00	11-000-223-500-00-60-CUR

c. District:

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
3/24/22 - 3/25/22	Heidi Daunoras	NJASCD/ NJPSA Spring Conference	NJASCD and NJPSA, Atlantic City, NJ	A: \$320 T: \$64.40	11-000-223-500-00-00-CUR

Motioned by Ms. Cathrall seconded by Ms. Boyd to approve Miscellaneous items E1-E6. Roll Call. Approved 8-0-1. Motion carried.

Ms. Boyd	Yes-abstained 1.	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

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E. Miscellaneous

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. [XI E1](#)
2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. [XI E2](#)
3. NJQSAC DPR 21-22 - The motion to review and accept the NJQSAC District Performance Review for 2021-2022 School Year. See Attachment [XI E3](#)
4. Winter Athletic Schedules - The motion to approve the 2021-2022 Winter Athletic Schedules [XI E4](#)
5. Game Day Athletics - The motion to approve use of Game Day Athletics, 741 Creek Road, Bellmawr for varsity baseball in inclement weather, pending the availability of transportation.
6. Recycling Old Equipment - The motion to approve the recycling of old/ damaged equipment to Upcycle for disposition. (Marc explained 116 monitors, 139 Dell Opt 980, 517 Samsung 2014 chromebooks.

F. Items of General Interest

1. Principal's Reports
 - a. Overbrook High School - See Attachments [XI F1a](#)
 - b. Pine Hill Middle School - See Attachments [XI F1b](#)
 - c. John H. Glenn Elementary School - See Attachments [XI F1c](#)
 - d. Dr. Albert Bean Elementary School - See Attachments [XI F1d](#)
2. Athletic Report (Mrs. Sheryl Smith) - See Attachment [XI F2](#)
3. Child Study Team Report (Mrs. Amy Francis) - See Attachment [XI F3](#)
4. Curriculum & Instruction Report (Ms. Heidi Daunoras) - See Attachment [XI F4](#)
5. Guidance (Nicole Kerber) - See Attachment [XI F5](#)
6. Staff Attendance - See Attachment [XI F6](#)
7. Student Enrollment - See Attachment [XI F7](#)
8. Home Instruction - See Attachment [XI F8](#)
9. Nurse's Report - See Attachment [XI F9](#)

XII. BUSINESS ADMINISTRATOR'S REPORT

A. Information -

1. Reminder to complete your mandated training.
2. The NJSBA Virtual Workshop training sessions will be available online for Board members to view until Dec. 27, 2021.

B. Correspondence –

1. Nutri Serve Update See Attachment [XIIB 1](#)
2. Thank You Note from Deborah Piccirillo- See Attachment [XIIB 2](#)

Motioned by Ms. Cooper seconded by Ms. Knott to approve Minutes C1. Voice vote. All in favor. Motion carried.

C. Minutes –

1. October 26, 2021- Regular Meeting Minutes See Attachment [XIIC 1](#)

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**Motioned by Ms. Reed seconded by Ms. Cooper to approve Finance items D1-D11.
 Roll Call. Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes- abstained 9a, 10a,.
Mr. Freiling	Yes- abstained 9a, 10a,	Ms. Young	Yes
Mr. Gallagher	Yes		

D. Finance – The Business Administrator recommends approval of the following items:

1. Secretary's Report - The Board Secretary certifies that no line item accounts in October 2021 have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment [XIID 1](#)**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2021. **See Attachment [XIID 2](#)**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the October Secretary's Monthly Financial Report and the October Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for October 2021- **See Attachments [XIID 5](#)**

6. Payment of Bills for October 2021 - **See Attachment [XIID 6a](#)**
 - a. Bill List General Accts(10-40) - October 29, 2021- \$557,083.64

7. Payment of Bills for November 2021- **See Attachment [XIID 7a](#) - [XIID 7b](#)**
 - a. Bill List General Accts(10-40)- November 12, 2021- \$695,942.23
 - b. Bill List Cafeteria Fund (61)- November 12, 2021- \$101,836.48

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8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

a. Grades PreK-8th grade: **NONE**

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Mount Ephraim	OHS	120516	9/7/21	6/30/22	10-1320-200	\$17,415.00
Pine Hill	Clearview HS	118958	10/1/21	6/30/22	11-000-100-561 -00-00-BUS	\$14,400.00

9. Educational Instruction - The motion to approve the student(s) listed be approved for Educational instruction Services.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Brookfield	120416	10/26/21	11/2/21	11-150-100-320-00-0 0-BUS	\$34/hr NTE \$340.00
Pine Hill	Brookfield	117309	11/18/21	12/30/21	11-219-100-320-00-0 0-CST	\$34/hr NTE \$2,040.00

b. Grades 9-12 grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Brookfield	120426	11/1/21	11/7/21	11-219-100-320-0 0-00-CST	\$34/hr NTE \$340.00

10. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
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Pine Hill Board of Education Meeting
Tuesday, November 16, 2021

Pine Hill	Garfield Park Academy	119418	11/22/21	6/30/22	11-000-100-56-00-00-BUS	\$329.89 per diem
Pine Hill	Garfield Park Academy 1:1 aide	119418	11/22/21	6/30/22	11-000-100-566-00-00-BUS	\$149.00 per diem

11. Additional Payments - The motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current month with Board confirmation at the next regular board meeting.

Motioned by Mr. Freiling seconded by Ms. Cathrall to approve Facilities item E1-E2. Roll Call. Approved 9-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

E. Facilities

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.

a. Grades PreK-8th grade: **NONE**

b. Overbrook High School Grades 9-12:

Dates of Use	Building	Purpose	Fee
11/20/21	HS	Thanksgiving Community Dinner Distribution	n/c
11/21/21-4/30/22	HS	Overbrook Jr. Wrestling Program Practices/Matches	n/c
12/14/21	HS	SJ Beekeepers Assn. Mtg	\$100
12/17 & 12/18/21	HS	Kathy's Dancenter Holiday Rehearsal & Performance	est. \$2,490.00

2. Window Replacement at OHS- Phase 3- The motion to approve FVHD Architect Firm to advertise bids for the Window Replacement at Overbrook High School Phase 3 contingent upon submission and approval of the ARP-ESSR Grant. **See Attachment [XIIIE 2](#)**

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Reed, seconded by Mr. Freiling to open the floor to statements for public. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. **NONE**

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Cooper seconded by Ms. Boyd to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- None

XVI. NEW BUSINESS-

- Dr. Williams submitted her goals to the Board.
- 1. Motioned by Ms. Boyd seconded by Ms. Cooper to deny the grievance presented by the Pine Hill Education Association in executive session. Roll Call. Approved 9-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Absent
Ms. Corry	Absent	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

- Mr. Gallagher suggested a January Joint Board meeting to work on NJSBA certification.

XVII. NEXT BOARD MEETING -

- Regular Meeting Tuesday, December 14, 2021 at 6:30pm at Overbrook HS Media Center
- Reorganization Meeting Tuesday, January 4, 2022 at 5:30 pm at Overbrook HS Media Center

XVIII. Motion to Adjourn: Motioned by Ms. Boyd, seconded by Ms. Reed to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:08 pm.

 Dr. Cherie Bratty, School Business Administrator

 Date