

NEW KENT COUNTY PUBLIC SCHOOLS PAYROLL CALENDAR



The following dates indicate when payroll reports are due to the School Board Office. All payroll information must be submitted by **10:00am** on the due date listed. When it becomes necessary to change a date, notification will be provided to the schools in a timely manner.

Month	Non-Contracted PT Hourly/ Full and Part Time Contracted Employee Absences/ Overtime Worked	Due at the SBO	Pay Day
July	6/18 - 6/24; 6/25 - 7/1	7/6/22	7/15/22
	7/2 - 7/8; 7/9 - 7/15	7/20/22	7/29/22
August	7/16 - 7/22; 7/23 - 7/29	8/3/22	8/15/22
	7/30 - 8/5 ; 8/6 - 8/12; 8/13 - 8/19	8/23/21	8/31/22
September	8/20 - 8/26; 8/27 - 9/2	9/6/22	9/15/22
	9/3 - 9/9; 9/10 - 9/16	9/21/21	9/30/22
October	9/17 - 9/23; 9/24 - 9/30	10/4/22	10/14/22
	10/1 - 10/7; 10/8 - 10/14	10/19/22	10/31/22
November	10/15 - 10/21; 10/22 - 10/28	11/2/22	11/15/22
	10/29 - 11/4; 11/5 - 11/11	11/15/22	11/30/22
December	11/12 - 11/18; 11/19 - 11/25	12/1/22	12/15/22
	11/26 - 12/2; 12/3 - 12/9	12/14/22	12/22/22
January	12/10 - 12/16; 12/17 - 12/23; 12/24 - 12/30	1/4/23	1/13/23
	12/31 - 1/6; 1/7 - 1/13	1/19/23	1/31/23
February	1/14 - 1/20; 1/21 - 1/27	2/2/23	2/15/23
	1/28 - 2/3; 2/4 - 2/10	2/16/23	2/28/23
March	2/11 - 2/17; 2/18 - 2/24; 2/25 - 3/3	3/7/23	3/15/23
	3/4 - 3/10; 3/11 - 3/17	3/22/23	3/31/23
April	3/18 - 3/24; 3/25 - 3/31	4/5/23	4/14/23
	4/1 - 4/7; 4/8 - 4/14	4/19/23	4/28/23
May	4/15 - 4/21; 4/22 - 4/28	5/3/23	5/15/23
	4/29 - 5/5; 5/6 - 5/12	5/17/23	5/31/23
June	5/13 - 5/19; 5/20 - 5/26; 5/27 - 6/2	6/7/23	6/15/23
	6/3 - 6/9; 6/10 - 6/16	6/21/23	6/30/23