

School Resource Officer Program Agreement

2020-2022

I. Introduction

This agreement, entered into by the Patrick County Sheriff's Office and the Patrick County School Board, governs the creation and operation of a school resource officer program at the seven public schools in Patrick County. The Patrick County Sheriff's Department agrees to assign one (1) deputy sheriff at Patrick County High School, one (1) deputy sheriff at Woolwine Elementary, one (1) deputy sheriff at Blue Ridge Elementary School, one (1) deputy sheriff at Hardin Reynolds Memorial School and shared deputies between Meadows of Dan Elementary and Patrick Springs Primary School at no cost to the school board. School Resource Officer staffing is subject to available funding and personnel. Should the above-mentioned positions not be available due to funding and/or adequate personnel, the Sheriff shall communicate the deficiency to the Superintendent of Schools who will inform the School Board. The school board agrees, as its in-kind contribution, to provide the assigned officer access to office space, telephone and normal supplies needed to function as a school staff member. The sheriff retains final authority relative to all employment matters.

II. Purpose

The primary purposes of the school resource officer program are to facilitate more positive contact between the law enforcement and youth to promote student's citizenship responsibilities. Activities that promote intervention, prevention, and education will guide the operation of the school resource officer program. In addition, the school staff and students will be afforded the opportunity to take advantage of the wide range of experiences and education possessed by law enforcement officers.

III. Basic Qualifications of Officer

1. Shall be a certified officer with a minimum of one year experience as a law enforcement officer.
2. Shall complete required training for school resource officers as soon as possible upon assuming the position.
3. Shall be able to work with and serve as a good example for students.
4. Shall be able to conduct in-depth investigations.
5. Shall possess the skills needed to teach specific content to students specified within the outlined duties of the officer.
6. Shall possess communication skills to effectively function with the school environment.

IV. Duties and Responsibilities

1. Work for a yearly period of 180 school days and up to 10 additional days at the discretion of the building principal and sheriff pending any unforeseen circumstances.
2. Work the hours of the employees at the respective schools – Monday through Friday unless arrangements are made with the building principal in order to cover after-school events. The workweek will be 40 hours a week.
3. Wear the regulation uniform, including weapon, while serving in the capacity of school resource officer.
4. Notify principal and sheriff of any absence from work.
5. Be informed of school rules and regulations and ensure that student violations are referred first to school administration prior to any legal action being taken unless the safety of staff or students is at stake.

6. Teach Class Action curriculum, DARE program, Eddie Eagle Gun Safety Program, Get Real About Tobacco program and any other programs as agreed upon by the sheriff and building principal.
7. Serve as a mentor/counselor with QUEST students as needed or requested (high school officer only).
8. Assist guidance department and administrators in developing strategies for students with chronic attendance problems with the option of making home visits.
9. Assist in coordinating follow-up counseling for students committing drug or alcohol offenses on school property.
10. Work with court services and at the school system in transitioning students who are juvenile offenders from court facility to school setting.
11. Direct vehicular traffic entering and exiting school campus at peak times.
12. Serve as a member of the school crisis team.
13. Assist the building principal in conducting safety inspections, safety audits, and recommendations for a safer physical plant.
14. Conduct legal follow-up investigations or actions relative to criminal violations occurring on school property with activity to be reported to the school resource officer.
15. Serve on committee for drug/alcohol free after prom. (High school officer only).
16. Assist administration in locating students who have left school property without permission during regular school hours.
17. Assist with student organization whose purpose is to promote anti-alcohol and anti-drug lifestyles.
18. Conduct parenting or legal issues sessions as requested.
19. Work with school division contact on the implementation of the drug-free schools grant.
20. Work with staff on soliciting other grants relative to responsible student behavior.
21. Assist in the implementation of a conflict mediation training programs for students.
22. Participate in career sessions for students relative to opportunities in law enforcement.
23. Coordinate informational sessions for students on juvenile law.
24. Assist with unannounced drug and weapon searches with the sheriff's department and the school administration conducted on school property during regular operational hours.
25. Perform other duties which administration feels will enhance the role of the school resource officer subject to approval by the Sheriff.
26. Investigators, in conjunction with the Commonwealth Attorney, have the ability to question students, at the discretion of the Superintendent or Designee, without parents present when there is an imminent or immediate danger.
27. Any student information request made by the school resource officer must be submitted to school administration.
28. A called meeting will be held between the school resource officer and the sheriff and school administrators to discuss the progress of the program. Recommended modifications may be forwarded to the superintendent as deemed necessary.

The School Resource Officer Program Agreement shall be reviewed and approved by the school board and the sheriff's department at least every three years or as deemed necessary based upon any recommendations by either party.

12/10/20
Date

12-10-20
Date


12-14-20
Date



Chair, Patrick County School Board



Division Superintendent, Patrick County Public Schools



Sheriff, Patrick County