

## **MANAGEMENT SUPPORT**

### District Fund Raising Activities

The district aspires to offer exceptional programming to students and encourages fund raising to help support student opportunities. The district also encourages community and business partnerships that enhance the exceptional priority programs offered to students. Fund raising should be aligned to the school district strategic plan.

The district fund raising programs for students will: (1) promote K-12 education; (2) provide educational experiences; and/or (3) address local funding obligations that support the educational mission of the district; and/or (4) promote the effective, efficient, or safe management and operation of the district.

District fund raising activities may include: (1) soliciting gifts and donations that are reasonably related to the pursuit of the district's objectives; (2) entering into inter-local agreements with other governments which generate additional funds for school district activities; and/or (3) operating various revenue-generating enterprises or business ventures consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational programs and functions. The purpose or use of such programs will be consistent with the policies and programs of the district.

Proposals for district fund raising programs will be reviewed and approved in advance by the superintendent (or designee) to ensure compliance with the following procedures. The superintendent (or designee) will make all compliance determinations.

A. Any fund raising program charging fees will satisfy the following criteria:

1. Fees for persons attending or participating in such programs will only be charged when attendance or participation is optional, not mandatory;
2. Students will not be charged a fee to enroll in a curriculum-based activity that involves a district fund raising program; and
3. A program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.

B. Any fund raising program characterized as a "business enterprise" or "business venture activity will satisfy the following criteria:

1. For these purposes, "business enterprise" or "business venture" will be defined as any non-Associated Student Body activity that sells goods or services for district-related purposes on an ongoing basis;

2. Such “business enterprises” or “business ventures” will sell products or services that are appropriate for the program’s educational purposes and/or promote the effective, efficient, or safe management and operation of the district.
  3. Such enterprises or ventures will not be created solely for commercial purposes;
  4. Such enterprises or ventures will purchase inventory in accordance with applicable district policy and/or practices; and
  5. A business enterprise or venture program will not be created or continued that will require the allocation of district funds when program-specific resources are insufficient or exhausted.
- C. Any fundraising program using donated personal items or services for an auction, sale, and/or raffle will satisfy the following criteria:
1. Donated items or services must be free from health and/or safety hazards;
  2. Donated items or services must be given voluntarily by individuals or businesses; and
  3. Appropriate solicitation on the part of students, parents, or appropriate district personnel is permissible, but actions of students and parents cannot bind the district to any contractual obligations.
- D. Any fund raising program that requires contracting with a third-party vendor or promoter will satisfy the following criteria:
1. The contract will further K-12 education and/or promote the effective, efficient, or safe management and operation of the district; and
  2. The district will enter into contracts consistent with district policies and with appropriate authorization of the superintendent (or designee).
- E. Any fund raising program involving the production and/or sale of goods or services, such as a career/technical education program, will satisfy the following criteria:
1. The superintendent (or designee) must authorize the sales of any goods produced and/or any services provided by the education program;
  2. The proceeds from the sale will be used to enhance or to expand the education program(s), as determined by the superintendent (or designee);
  3. To the extent required, all goods produced or services provided from an educational program will be assigned to or owned by the district; and
  4. Individual compensation for the sale of goods produced and/or for the services provided

will not be permitted, except as authorized by the superintendent, in accordance with applicable laws, district procedures, and/or practice.

F. Any fund raising program selling surplus school personal property will satisfy the following criteria:

1. Such programs will not violate applicable state law or school policy governing the sale, lease, or rental of surplus and obsolete school personal property;
2. Such programs are permitted only as provided in RCW 28A.335.180; and
3. Such programs follow the district's policy for the disposal of surplus property, District Policy No. 6881.

Date: **4/10/17**