

## COMMUNITY RELATIONS

### Distribution of Materials

Nonprofit or government organizations seeking to distribute materials in the school district that are non-curricular but that have social, recreational or educational value to students may submit information to the district for electronic distribution.

The superintendent or designee must approve all informational materials before they are distributed. For approval, nonprofit or government organizations may submit a copy of the informational material to the district. Nonprofit organizations must also furnish legal evidence of nonprofit status.

The district or schools will not distribute materials that:

- A. Are obscene, lewd, or vulgar;
- B. Are libelous;
- C. Contain language that is intimidating, demeaning, harassing or threatening on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, disability, marital or veteran status, including, but not limited to, racial, sexual, or ethnic slurs;
- D. Promote commercial enterprises;
- E. Promote the violation of existing laws, regulation or ordinances, or official school policy, rules or regulations; or
- F. Proselytize or disparage religious beliefs.

### Informational Materials

Approved materials will be made available electronically.

Printed materials will not be sent home with students. However, copies (up to 25) may be sent or brought to the District Office. Copies must be packaged in individual envelopes labeled with each school's name. The District Office will distribute the materials to schools. The materials may then be made available in a central location designated by the principal. It is up to the nonprofit or government organization to provide all copies of the materials.

Dissemination of the information does not reflect the district's endorsement or sponsorship of the activity. All materials distributed must contain the statement "The district does not sponsor this event/information and the district assumes no responsibility for it. In consideration of the privilege to distribute materials, the Port Townsend School District will be held harmless from any cause of action filed in any court or administrative tribunal arising out of the distribution of these materials, including costs, attorney's fees and judgments or awards."

**Date: 1/23/06; 5/21/20.**