

STUDENTS

Minimum Entrance Age

Students with birth dates after midnight, August 31 but before midnight, September 30 of the year of entry may be considered for early entrance. The procedures are as follows:

- A. Parents/guardians may obtain an early entry packet from the appropriate building principal after April 15. If, after reading the material provided, the parents/guardians wish to pursue early entrance, they must complete application and behavior checklist. They must also obtain a recommendation from a person qualified to speak about the child's development and who is not related to the child. These items must be submitted to the school with a \$75 fee. (Parents eligible for reduced lunch will be charged \$40, and there will be no charge for families eligible for free lunch.) Fees are non-refundable once the assessment process begins. Deadline for application will be no later than July 15. Exceptions to this timeline may be made for students new to the community up to the first day of school.
- B. Upon receipt of a completed application packet and fee, parents/guardians will receive an appointment for an intellectual (mental ability) assessment for their child. This assessment will be conducted by a school psychologist or designee, and will be completed by the end of August.
- C. If the student's intellectual assessment score is in the 90th percentile or above, the student will be scheduled for an additional assessment session to further determine ability in the areas of gross motor skills, fine motor skills, visual discrimination, auditory discrimination, and emotional/social development. This assessment will be conducted by a member of an early childhood education team which may consist of:
 1. Principal
 2. Appropriate grade level teacher
 3. Preschool teacher in the developmentally delayed program
 4. Speech and language pathologist
 5. School psychologist
 6. Reading specialist
 7. Special education teacherThis assessment will be completed by the end of August.
- D. The assessment of all early entry applicants will be reviewed by the early childhood education team prior to a final placement decision and notification to parents/guardians.
- E. The principal in conference with the parents/guardians will review the results of the screening process and will render the team's decision regarding early entry. Notification will occur as early as possible, but no later than the Friday prior to the first full week of school.

- F. All placements of early entry students are provisional. The assigned teacher and principal will review the placement in conference with the parents/guardians within the first thirty days of attendance. The principal may terminate placement until the student is of legal entrance age to enter the next fall.
- G. The parents/guardians may appeal the early entry decision of the principal to the superintendent.

Date: 3/15/82; 12/15/88; 5/26/98; 7/26/99; 10/28/02; 5/23/05.

PORT TOWNSEND SCHOOL DISTRICT NO. 50