

INSTRUCTION

Library Media Center - Weeding

Weeding is the removal of materials from the library collection in a systematic, deliberate way. It is an ongoing part of collection development, a planned and thoughtful action that will ensure library materials are current, relevant, and enticing.

The Port Townsend School District will weed library materials according to the following criteria:

MUSTIE:

- M = Misleading or factually inaccurate
- U = Ugly (worn beyond mending or rebinding)
- S = Superseded by a new edition or by a much better book on the subject
- T = Trivial (of no discernible literary or scientific merit)
- I = Irrelevant to the needs and interests of the library's community
- E = Elsewhere (the material is easily obtainable from another library)

Further detail for weeding is contained in the Port Townsend School District Libraries Collection Development Procedure.

Cross References:	Policy 6882	Disposal of Surplus or Obsolete Library Materials, Print and Electronic
	6882P	Disposal of Surplus or Obsolete Library Materials, Print and Electronic Procedure
	Policy 2021	Library Media Centers
	2021P	Library Media Centers Collection Development Procedure

Date: 08/25/2014;

PORT TOWNSEND SCHOOL DISTRICT NO. 50